

SBI PAYMENT SERVICES PVT LTD.
(A Joint Venture between SBI & Hitachi Payment Services)

1st Floor, Madhuli Building, Shiv Sagar Estate, Opposite Nehru Planetarium , Worli – 400 018

Request for Quotation (RFQ) for Automation of MIS and Benchmarking Reports

RFQ No. SBIP/ VM/21-22/16

Date: 02.12.2021

SBI Payment Service Private Limited (hereinafter referred to as “**SBI PAYMENTS**”) is a Joint Venture between SBI & Hitachi Payment Services established with the objective of carrying out Merchant Acquiring Business activities.

SBI Payments invites quotations from reputed companies who can provide the service of Automation of MIS and Benchmarking Reports.

Validity of the contract

The contract will be initially valid for 12 months and will be renewed based on the review conducted by SBI Payments.

Right to impose Penalty

In case of any breach of compliances/ Scope of work during the contract period, SBI Payments reserves the right to initiate the actions with regards to penalty as per standard clause.

Eligibility Criteria:

- The vendor should have good knowledge and experience of work defined in scope of services.
- The vendor should have valid GST Certificate.



SCOPE OF WORK

Bidder is required to develop below reports & dashboards for the SBI Payments and perform complete project life cycle that include Development, UAT Testing and Production Deployment. Post project completion and as part of project handover to SBI Payments, Bidder shall provide end user training on Tool, developed reports & dashboards.

S.No.	Report/Dashboard Name
1	Benchmarking summary report and its related granular data
2	Installations and Deinstallations - PoS, Bharat QR (Daily, weekly, fortnightly, monthly, financial year and as on Date)
3	PoS Daily Transactions Reports Circle wise weekly, fortnightly, monthly, financial year and related reports.
4	PoS Daily Transacting TIDs , Circle wise monthly reports.
5	PoS Installations and Transactions - Service Provider & MCC wise
6	Activation – PoS, Bharat QR, BHIM Aadhar Circle wise and related reports.
7	Transaction summary - Debit & Credit, SBI Onus, UPI and related reports.
8	Installations & De-Installations - Pending & Problematic Reports
9	Product wise Installations - State wise & Smart City wise and related reports
10	Circle wise Inactive Report - BQR, RRB & POS
11	Financial Reports / Dashboard
12	Other Misc. MIS reports based on the files received from TSPs (Hitachi / World line or any other) as and when require.
13	Other related reports under Benchmarking / shared services as and when require.



Mandatory Documents:

- Company PAN CARD & AADHAR
- GST Certificate
- Certificate of Incorporation
- Previous Clients reference (PO/ experience letter/engagement letter)
- Memorandum of Association
- Article of association

Submission of quotation:

The vendors have to submit their Commercial proposal along with mandatory documents (mentioned above) on or before **9th December 2021 at 5:00 PM** detailed as follow:

In Person at	OR	By email at
SBI Payment Services Pvt Ltd 1 st Floor, Madhuli Building, Shiv Sagar Estate, Opposite Nehru Planetarium , Worli – 400 018		I. vpvm@sbipayments.com II. vpfinance@sbipayments.com III. exevm@sbipayments.com

For any further details/information about the requirement, please contact the below persons at SBI Payments.

Contact person Name	Designation	Email Id
Mr. Santosh Soni	VP- Finance	Vpfinance@sbipayments.com
Mr. Manoj Kumar	VP- VM	Vpvm@sbipayments.com
Mr. Amit Kumar	VM team	Exevm@sbipayments.com

SBI Payments reserves the right to reject any or all the proposals without assigning any reason thereof.



Manoj Kumar
(VP- Vendor Management)

