

Request for Quotation for Microsoft 365 Business Basic

RFQ No. SBIP/ VM/21-22/05

Dated: 07.05.2021

SBI Payment Service Private Limited (hereinafter referred to as “SBI PAYMENTS”) is a Joint Venture between SBI & Hitachi Payment Services, established with the objective of carrying out Merchant Acquiring Business activities. This Request for quotation has been issued by SBI PAYMENTS for “Procurement of Microsoft 365 Business Basic License.”

Details of Requirement

Microsoft Office 365 Business basic License - 170 Nos.

Eligibility Criteria

- The vendor should have a valid PAN, GST registration
- Ability to supply within 7 days from the date of Purchase Order.

Submission of quotation:

The vendor has to submit their quotation on the name of SBI Payments on or before 3:00 PM on 12.05.2021, detailed as follow:

<u>In Person at</u>		<u>By email at</u>
SBI Payment Services Pvt Ltd 1 st Floor, Madhuli Building, Shiv Sagar Estate, Opposite Nehru Planetarium, Worli – 400 018	OR	I. vpvm@sbipayments.com II. avpit@sbipayments.com III. exevm@sbipayments.com

For any further details/information about the requirement, please contact the below persons at SBI Payments.

Contact person Name	Designation	Email Id
Mr. Anil Shah	AVP-IT	Avpit@sbipayments.com
Mr. Manoj kumar	VP- VM	Vpvm@sbipayments.com

Notes:

- SBI Payments reserves the right to reject any or all the proposals without assigning any reason thereof.
- SBI Payments reserves the right to increase or decrease the quantity of product as per business requirement.



Manoj Kumar
(VP- Vendor Management)

