

SBI PAYMENT SERVICES PVT LTD.

(A Joint Venture between SBI & Hitachi Payment Services)

**23rd Floor, Urmi Estate, C.S. No.156 of Lower Parel Division, Ganpatrao Kadam Marg,
Lower Parel (W), Mumbai 400013**

RFQ No. SBIP/VM/25-26/16

Dated: 16.01.2026

**Scrapping of Old/ Unusable/ Obsolete PoS Terminals (Qty-64,000 approx.) and its
Adapters (Qty-40,000 approx).**

SBI Payment Service Private Limited (hereinafter referred to as “**SBI PAYMENTS**”) is a Joint Venture between SBI & Hitachi Payment Services established with the objective of carrying out Merchant Acquiring Business activities. This Request for quotation has been issued by SBI PAYMENTS for “**Scrapping of Old/ Unusable/ Obsolete PoS Terminals (Qty-64,000 approx.) and Adapters (Qty-40,000 approx).**”

2. Scope of Work:

- i. Scope includes collecting & purchasing of Point of Sale (PoS) Terminals and its adapter on “as it where is basis” for disposal/recycling/reusing in line with Central/State Government guidelines.
- ii. Bidders should strictly follow the Guidelines issued by Ministry of Environment & Forests, Government of India and respective State Pollution Control Boards or any other regulatory authorities from time to time with regard to disposal of E-Waste.
- iii. The items are lying at our Technology Service Provider’s (TSP) warehouse located at - Hitachi Payment Services Pvt Ltd, No:-A-3 Madhavaram Truck Terminal, Ponniammanmedu Madhavaram, Chennai-600060, Tamil Nadu.
- iv. The Successful bidder must lift all the items from disposal site within 2-3 weeks or as decided by the SBI Payments and furnished in this document, after issuance of Order.
- v. All the required documents to transport the E-Waste from our TSP’s location to bidder’s location (complying with the Govt Guidelines), will be arranged from the bidder’s side. SBI Payments will only give the required declaration.
- vi. The bidders should bear the expenses like transportation, weighing, loading, unloading charges and all related costs.
- vii. The e-waste should be disposed off in accordance with the timelines laid down by the Govt. of India guidelines currently in force/ from time to time. On final disposal, the vendor would be required to provide a certificate to this effect to the Bank within 30 days after receipt of e-waste.

3. Terms and Conditions:

- i. Bid Validity Period - 180 days from the date of submission of bids.
- ii. The bidder has to give price of all the items separately, as mentioned in Annexure A, Commercial bid format.
- iii. SBI Payments reserves the right to increase or decrease the quantity of assets as per their availability.
- iv. SBI Payments reserves the right to reject any or all the proposals without assigning any reason thereof.
- v. Buyer is responsible for all safety, environmental compliance, and legal requirements during lifting/transport.



- vi. It would be the responsibility of the bidder (vendor) for safe transit of the e-waste from our TSP's location to the vendor's location. In case of any untoward happening during the transit of e-waste, the empanelled vendor (successful bidder) will be held solely responsible for the loss/consequences. The bidder shall be entirely responsible for all taxes, duties, license fees, road permits, other taxes etc incurring during e-waste handling process.
- vii. Bidders are deemed to have inspected the scrap and satisfied themselves regarding all aspects.
- viii. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by SBI Payments.
- ix. No claim shall be entertained after submission of quotation for and discrepancy in description, quantity, or condition.
- x. The successful bidder should make the full payment amount quoted in the bid to SBI Payments by way of RTGS only. The Proforma Invoice for 100 % of the work quantity will be shared by SBI Payments, and same will be paid by the vendor prior to picking up the items from the TSP's Site. GST and other taxes as per Govt norms will be extra.

4. Eligibility Criteria

- i. The bidder should have a valid PAN, GST registration.
- ii. The bidder should have experience of minimum 1 year in such services.
- iii. The bidder should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFQ.
- iv. The bidder need to submit an undertaking that all the e-waste items, as proposed by SBI Payments for disposal will be disposed off as per e-waste disposal guidelines of State / Central government authorities.
- v. The bidder should have ability to provide e-waste certificate post scrapping of PoS terminals.

5. Commercial Evaluation:

- i. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- ii. Commercial Evaluation shall be conducted based on the quotation submitted in line with Annexure A of this RFQ. The price will be quoted on per unit basis.
- iii. Incomplete and unsigned price quotations are liable to be rejected.
- iv. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- v. Item shall be sold to the bidder with highest bid price.

Submission of quotation:

The vendor has to submit their quotation on or before 06.00 PM on 05.02.2026 on our website (www.sbipayments.com) under RFQ/RFP Apply section after successful registration as a vendor.

For any further details/information about the requirement, please contact the below persons at SBI Payments.

Contact person Name	Designation	Email Id
Ms. Alpana Yadav	Sr. Executive	srexevm1@sbipayments.com
Mr. Akshay Ghare	Asst. Manager	amvm2@sbipayments.com
Mr. Romario Singha	Asst. Manager	amvm3@sbipayments.com

Note:

- No Bid shall be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder on the Bid Form. Withdrawal of a Bid during this interval may result in disqualification and debarment of the Bidder from participating in any RFP / RFQ of SBI Payments for next 06 months from the date of its bid withdrawal.
- The bidder must not have failed to execute or supply any work/order assigned by SBI Payments within the last six months from the date of this RFQ. Any bid submitted by such a bidder will be considered null and void.


Siddharth Kumar Singh
(VP Vendor Management & Operations)



Annexure A
Price Schedule for Hardware items to be disposed

Sr. No.	Item Description	Qty	Unit Price	Total Cost	Applicable GST	Total Cost with GST
1	POS Terminal					
2	Power Adapter					
Total						

Note:

- The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of noncompliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- The bidder has to quote for each line item.
- The Unit Cost should be given in full INR.
- In case of discrepancy between unit price and Total price, the unit price shall prevail.